

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

June 3, 2026

6:03 p.m.

Regular Meeting

Deming Cesar Chavez Charter High School Room #15

The Deming Cesar Chavez Charter High School Governance Council Members met in a Regular Board Meeting on June 3, 2026, at 6:03 p.m. The following Governing Council Members attended: Nick Perez (President), *Absent*, Kerena Vazquez Levario (Vice-President), *Present*, Barbara Reedy (Secretary/Treasurer), *Present*, Britney Valdez (Member), *Present*, and Anamaria Sandoval (Member), *Present*. See the sign-in sheet for others who attended.

I. Call Meeting to Order – Kerena Vazquez Levario, presiding.

- A. Kerena Vazquez Levario, Vice-President, called the meeting to order at 6:03 p.m. The Pledge of Allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 4/5.
Nick Perez – Absent.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Barbara Reedy, Secretary/Treasurer, to ADOPT the Agenda as presented; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- E. *Meeting Minutes Review/Approval for May 12, 2026:

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the May 12, 2026, meeting minutes as presented; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

II. Public Comment (Limited Public Forum)

Time Limit: 15 minutes total. No Public Comment was given.

III. Staff/Student Spotlight

Staff Spotlight:

Marlene Parra-Padron, Interim Director, recognized Dana Bunting for her years of leadership in Special Education. Cindy Nuñez was recognized for her dedication as a Science Teacher and commitment to students. Gloria Hernandez was recognized for her years of service before resigning. She thanked each employee for their dedication, commitment to students, and contributions to the Deming Cesar Chavez Charter High School.

The Governing Council Members expressed appreciation and wished each of them success.

IV. Committee Reports – Audit, Finance, School Planning/Academic, Equity Council, Council Development, Marketing & Branding Committee

- Audit Committee: The Audit Committee did not meet. There is no update at this time.
- Finance Committee: The Finance Committee did not meet. There is no update at this time.

- School Planning/Academic: The School Planning/Academic Committee did not meet. There is no update at this time.
- Equity Council: The Student Equity Council completed revisions to the Student Handbook, which will be presented for approval at a future meeting. Marlene Parra-Padron, Interim Director, reported that a Finance/Audit Committee has been established with representation from the Governing Council, parents, and the community. The committee will begin meeting prior to the August Governing Council meeting to review monthly financial reports and audit matters.
- Council Development: There is no update at this time.

V. Discussion/Action Items

- A. Community School Food Distribution Report: Marlene Parra-Padron, Interim Director, reported there was no student food distribution event during May; however, monthly community food distributions continued through Deming Public Schools.
- B. *Approval of Director Contract: The Governing Council was informed that the Director Contract had been approved at the previous meeting and was inadvertently left on the agenda. No action was required.
- C. *Approval of MOUs – Transportation, Special Student Services, Student Nutrition, Maintenance: The Governing Council Members approved the Transportation, Student Nutrition, and Maintenance MOUs. The Special Student Services MOU was TABLED pending receipt of the finalized agreement.

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the Transportation, Student Nutrition, and Maintenance MOUs and TABLE approval of the Special Student Services MOU until the agreement is received and available for review; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- D. *Approval of 2026-2027 Purchase Order Issuance List: Chris Masters, Business Manager, presented the proposed 2026–2027 Purchase Order Issuance List and reviewed the recurring expenditures, including lease payments, insurance, utilities, contracted services, software, and other annual operational expenses.

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the 2026–2027 Purchase Order Issuance List; seconded by Anamaria Sandoval, Member. MOTION CARRIED 4-0.

- E. *Approval of Resolution for Open Meetings: The Governing Council Members reviewed and approved the Resolution for Open Meetings, with the correction to change the meeting date from June 2, 2026, to June 3, 2026.

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the Resolution for Open Meetings, with the date corrected from June 2, 2026, to June 3, 2026; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- F. *Approval of Agreement with Visual Edge IT: Chris Masters, Business Manager, presented the proposed Agreement with Visual Edge IT. Discussion included evaluating an alternative technology provider and the possibility of securing on-site IT support before approving a new agreement.

Motion was made by Anamaria Sandoval, Member, to TABLE Agreement with Visual Edge IT; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- G. *Approval of Agreement with Sonrisa Therapy Services - SLP: Chris Masters, Business Manager, presented the Agreement with Sonrisa Therapy Services and reported that the agreement remained substantially unchanged from the prior year.

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE Agreement with Sonrisa Therapy Services; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- H. *Approval of Agreement with Sandra Guzman – Psychological Services: Agreement with Sandra Guzman for Psychological Services is TABLED pending receipt of the updated signed contract.

Motion was made by Britney Valdez, Member, to TABLE the Agreement with Sandra Guzman for Psychological Services; seconded by Anamaria Sandoval, Member. MOTION CARRIED 4-0.

- I. *Approval of MOA with Southwest Regional Education Cooperative: Chris Masters, Business Manager, explained that the agreement allows the school to receive Medicaid reimbursements for eligible special education services, which may be used to offset contracted ancillary services.

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the MOA with Southwest Regional Education Cooperative; seconded by Anamaria Sandoval, Member. MOTION CARRIED 4-0.

- J. *Approval of Contract for Legal Services with Charter Law Office, P.C. (Susan Fox): Chris Masters, Business Manager, reviewed the annual agreement and noted a slight rate increase.

Motion was made by Britney Valdez, Member to APPROVE the Contract for Legal Services with Charter Law Office, P.C. (Susan Fox); seconded by Anamaria Sandoval, Member. MOTION CARRIED 4-0.

- K. *Approval of Maintenance Budget Adjustment Requests: Chris Masters, Business Manager, requested that the Maintenance Budget Requests be TABLED pending completion of year-end budget cleanup.

Motion was made by Anamaria Sandoval, Member, to TABLE Maintenance Budget Adjustment Requests pending the completion of year-end budget cleanup; seconded by Barbara Reedy, Secretary/Treasurer. MOTION CARRIED 4-0.

VI. Director's/Dean of Students Report:

Marlene Parra-Padron, Interim Director, presented the Director's Report and welcomed any questions from the Governing Council Members. *(Please see the attached Director's Report.)*

Violeta Paxton, Dean of Students, presented the Dean of Students Report and welcomed any questions from the Governing Council Members. *(Please see the attached Dean of Students Report.)*

VII. Executive Session – Personnel Matters

Executive Session was listed on the agenda; however, no motion was made to enter Executive Session, and no Executive Session was held.

VIII. Time and Content for the Next Governing Council Meeting:

Regular Meeting – July 14, 2026, 6:00 P.M.

- Approval of 2026-2027 MOU - Special Student Services
- Approval of Visual Edge IT Agreement
- Approval of Sandra Guzman Psychological Services Agreement
- Approval of Maintenance Budget Requests
- Approval of Budget Adjustment Request 042-006-2526-0014-D (\$10,851.00)

IX. Board Meeting Evaluation: The Governing Council Members expressed appreciation for the presentations, school improvement updates, and information provided throughout the meeting. Members acknowledged the continued efforts of administration and staff in preparing for the 2026–2027 school year.

X. Next Scheduled Meeting

Regular Meeting/July 14, 2026/DCCCHS Room #14/6:00 P.M.

XI. *Adjournment:

Motion was made by Barbara Reedy, Secretary/Treasurer, to ADJOURN the meeting at 7:04 p.m.; seconded by Anamaria Sandoval, Member. MOTION CARRIED 4-0