

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

June 24, 2025

6:06 p.m.

Special Board Meeting

Via Zoom

The Deming Cesar Chavez Charter High School Governance Council Members met in a Special Board Meeting on June 24, 2025, at 6:06 p.m Via Zoom. The following Governing Council members attended: Nick Perez (President), *Present*, Kerena Vazquez Levario (Vice-President), *Present*, Barbara Reedy (Secretary/Treasurer), *Present*, Crystal Peña (Member), *Present*, and Britney Valdez (Member) *Absent*. Also present were Noel Nuñez (Director), and Chris Masters (Business Manager). See the sign-in sheet for others who attended.

I. Call Meeting to Order – Kerena Vazquez Levario, presiding.

- A. Kerena Vazquez Levario, Vice-President, called the meeting to order at 6:06 p.m. The Pledge of Allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 4/5. Nick Perez arrived at 6:10 p.m.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Crystal Peña, Member, to ADOPT the Agenda as presented; seconded by Barbara Reedy, Secretary/Treasurer. MOTION CARRIED 3-0.

II. Discussion/Action Items

- A. *Approval of Budget Adjustment Request – Maintenance BARs (All Funds): At this time, discussion on the Approval of the Budget Adjustment Request for the Maintenance Department was postponed.

Motion was made by Barbara Reedy to TABLE the Approval of the Budget Adjustment Request until after the Executive Session; seconded by Crystal Peña. MOTION CARRIED 3-0.

III. *Executive Session- (To discuss pending litigation, limited personnel matters, or property pursuant to NMSA 1978, Section 10-15-1(2)).

- 1. Director Evaluation & Contract

Motion was made by Crystal Peña, Member, to ENTER Executive Session at 6:10 p.m. to discuss the Director's Evaluation & Contract; seconded by Barbara Reedy, Secretary/Treasurer. MOTION CARRIED 4-0.

Roll Call into Executive Session

Nick Perez – Present

Kerena Vazquez Levario – Present

Barbara Reedy – Present

Crystal Pena – Present

Britney Valdez – Absent

Motion was made by Barbara Reedy, Secretary /Treasurer, to COME OUT of Executive Session at 6:30 p.m.; seconded by Crystal Peña, Member. MOTION CARRIED 4-0. No action was taken.

Roll Call out of Executive Session

Nick Perez – Present

Kerena Vazquez Levario – Present

Barbara Reedy – Present

Crystal Pena – Present

Britney Valdez – Absent

IV. Discussion/Action Items

A. *Approval of Budget Adjustment Request – Maintenance BARs (All Funds): Chris Masters, Business Manager, provided an update regarding Maintenance BARs. After further review, it was determined that no additional Maintenance BARs are needed at this time. He reported that a specific fund was recently finalized and will not be received this year, along with another fund that is also no longer expected. Some related items are anticipated to appear in BARs for the next fiscal year.

It was also noted that the BAR previously approved in April or May, which addressed an increase in SEG, is expected to sufficiently cover maintenance needs for upcoming functions.

Motion was made by Barbara Reedy to APPROVE the Budget Adjustment Request for Maintenance BARs (All Funds) as presented; seconded by Crystal Peña, Member. MOTION CARRIED 4-0.

B. *Approval of Director’s Contract: A draft of the Director's Contract was presented for review. The contract has a one-year term, commencing on July 1, 2025, and concluding on June 30, 2026. It was noted that most sections of the contract remain unchanged, including provisions for annual leave. Under Item 8, the salary reflects the amount previously discussed, with the first payment scheduled for July 2025. The contract will be shared with members of the Governance Council for further review. No additional changes were proposed at this time.

Motion was made by Barbara Reedy, Secretary/Treasurer, to Approve the Director’s Contract as presented; seconded by Crystal Peña. Member. MOTION CARRIED 4-0.

V. *Adjournment:

Motion was made by Barbara Reedy, Secretary/Treasurer, to ADJOURN the meeting at 6:43 p.m.; seconded by Crystal Peña, Member. MOTION CARRIED 4-0.