

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

August 12, 2025

6:02 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council Members met in a Regular Board Meeting on August 12, 2025, at 6:02 p.m. The following Governing Council members attended: Nick Perez (President), *Present*, Kerena Vazquez Levario (Vice-President), *Present*, Barbara Reedy (Secretary/Treasurer), *Present via-zoom*, and Britney Valdez (Member), *Present*. Also present were Noel Nuñez (Director), Chris Masters (Business Manager), and Viviana Porras (Administrative Assistant). See the sign-in sheet for others who attended.

I. Call Meeting to Order – Nick Perez, presiding.

- A. Nick Perez, President, called the meeting to order at 6:02 p.m. The Pledge of Allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 4/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Britney Valdez, Member, to ADOPT the Agenda as presented; seconded by Barbara Reedy, Secretary/Treasurer. MOTION CARRIED 4-0.

- E. *Meeting Minutes Review/Approval for June 10, 2025 & June 24, 2025.:

Motion was made by Kerena Vazquez Levario, to APPROVE the June 10, 2025 & June 24, 2025, meeting minutes as presented; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

A Representative from CATS (Coalition Against Teens using Substances) delivered a presentation focused on the prevention of Drug and Alcohol use among youth. The presentation covered topics such as substance abuse education, medication overdose prevention, and efforts to raise Awareness across Schools, the Senior Center, and various community events. CATS is also working in partnership with DCCCHS (Deming Cesar Chavez Charter High School) to support Red Ribbon Week, a national campaign dedicated to drug prevention. The coalition emphasized the importance of early intervention and consistent messaging across all age groups.

III. Staff/Student Spotlight

No Staff and Student Spotlight for this meeting.

IV. Committee Reports – Audit, Finance, School Planning/Academic, Equity Council

- Audit Committee: The Audit Committee did not meet. There is no update at his time.

- Finance Committee: The Finance Committee did not meet. There is no update at this time.
- School Planning/Academic: The School Planning/Academic Committee did not meet. There is no update at this time.
- Equity Council: The Equity Council did not meet. There is no update at this time.
- Council Development: Governing Council: There is no update at this time.

V. Discussion/Action Items

- A. Community Schools Food Distribution Report: *(Please see the attached Food Distribution Update from Mrs. Martinez-Lopez.)*
- B. Governing Council Membership: The Governing Council Members discussed the recruitment process for the vacant position. Members were encouraged to identify potential candidates and reach out to individuals who may be interested in applying.
- C. *Approval of Elective Credits – Community Service & Work Experience: Noel Nuñez, Director, presented two proposed elective credits requiring Board approval to be included as part of the graduation requirements.

Community Service Elective (80551): This elective requires students to complete 50 hours of community service, starting in their freshman year and concluding by senior year.

Work Experience Elective (1606): Students may earn one elective credit by completing a minimum of 65 hours of work experience. This credit is available through partnerships with the City and County, and any student attending DCCCHS from freshman to senior year is expected to earn at least one work-study credit.

Mr. Nuñez emphasized that both electives align well with the school's mission and are a strong fit for the student body.

Motion was made by Kerena Vazquez Levario, Vice-President, to APPROVE the Elective Credits for Community Service & Work Experience; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- D. *Approval of Budget Adjustment Request – City of Deming/Luna County Grants: Chris Masters, Business Manager, presented an update regarding the Budget Adjustment Request. The request includes a \$14,800 Grant from the City of Deming and a \$25,000 Grant from Luna County, both designated for the Work Study Program. These funds will be allocated entirely toward student wages and processed through payroll.

Motion was made by Britney Valdez, Member, to APPROVE the Budget Adjustment Request for the City of Deming Grant for \$14,800.00 & Luna County Grant for \$25,000.00; seconded by Kerena Vazquez Levario, Vice-President. MOTION CARRIED 4-0.

- E. *Certification of Fixed Assets: Chris Masters, Business Manager, requested that this item be tabled until the next Governing Council Meeting.

Motion was made by Kerena Vazquez Levario, Vice-President, to TABLE the Certification of Fixed Assets; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- F. *Approval of MOUs – Transportation, Special Student Services, Student Nutrition, Maintenance: Noel Nuñez, Director, presented the Memorandum of Understanding (MOUs) for Transportation and Special Student Services with Deming Public Schools and noted that there were no changes to the services provided and that the agreements remain consistent with previous years. Mr. Nuñez also informed the Council that the MOU for Maintenance had not yet been received and requested that this item be tabled until the next meeting.

Motion was made by Kerena Vazquez Levario, Vice-President, to APPROVE the Transportation MOU and Student Nutrition MOU; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

Motion was made by Kerena Vazquez Levario, Vice-President, to TABLE the Maintenance MOU; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

- G. *Approval of Policies – Board Policy Handbook, Student & Staff Handbook: Noel Nuñez, Director, informed the Governing Council Members that revisions to the Board Policy Handbook and the Student & Staff Handbook had been completed, including formatting and organizational updates. Mr. Nuñez requested the adoption of the Policies & Handbooks. The Governing Council Members recommended tabling the approval until the next meeting to allow additional time for review.

Motion was made by Kerena Vazquez Levario, Vice-President, to TABLE the Board Policy Handbook, Student & Staff Handbook; seconded by Britney Valdez, Member. MOTION CARRIED 4-0.

VI. Director's Report:

Noel Nuñez, Director, presented the Director's Report and welcomed any questions from the Governing Council Members. *(Please see the attached Director's Report.)*

VII. Time and Content for the next Governing Council Meeting:

Regular Meeting – September 9, 2025, 6:00 P.M.

- Presentation from Angelica Rodriguez – CATS – Coalition Against TEAMS and Substances
- Governing Council Membership
- *Certification of fixed Assets
- Approval of MOUs – Maintenance
- Approval of Policies – Board Policy Handbook, Student & Staff Handbook

VIII. Board Meeting Evaluation: The Governing Council Members agreed that the meeting went well.

IX. Next Scheduled Meeting

Regular Meeting/September 9, 2025/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Britney Valdez, Member, to ADJOURN the meeting at 7:08 p.m.; seconded by Kerena Vazquez Levario. MOTION CARRIED 4-0.