

**DEMING CESAR CHAVEZ CHARTER HIGH SCHOOL
GOVERNANCE COUNCIL REGULAR BOARD MEETING**

November 12, 2024

6:05 p.m.

Regular Board Meeting

Deming Cesar Chavez Charter High School Room #14

The Deming Cesar Chavez Charter High School Governance Council Members met in a Regular Board Meeting on November 12, 2024 at 6:05 p.m. in Deming, New Mexico, Room #14. The following Governing Council members attended: Nick Perez (President), *Present*, Britney Valdez (Vice-President), *Present*, Barbara Reedy (Secretary/Treasurer), *Present*, Crystal Peña (Member), *Present*, and Kerena Vazquez Levario (Member), *Present*. Also present were Noel Nuñez (Director) *via-zoom*, Chris Masters (Business Manager), and Viviana Porras, (Administrative Assistant). See the sign-in sheet for others who attended.

I. Call Meeting to Order – Nick Perez, presiding.

- A. Nick Perez, President, called the meeting to order at 6:05 p.m. The pledge of allegiance was recited.
- B. Roll Call was conducted, and a quorum was established 5/5.
- C. Reading of the Mission Statement.
- D. *Adoption of the Agenda:

Motion was made by Barbara Reedy, Secretary/Treasurer, to ADOPT the Agenda as presented; seconded by Crystal Peña, Member. MOTION CARRIED 5-0.

- E. *Meeting Minutes Review/Approval for October 8, 2024:

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the October 8, 2024, meeting minutes as presented; seconded by Kerena Vazquez Levario, Member. MOTION CARRIED 5-0.

II. Public Comment (Limited Public Forum)

Time Limit 15 minutes total

No Public Comment.

III. Staff/Student Spotlight

Noel Nuñez, Director, introduced Jesus Busani, DCCCHS Student, to the Governing Council Members for the Student Spotlight.

Jesus Busani, DCCCHS Student, introduced himself as a twelfth grader and explained why he chose to attend DCCCHS, what he enjoys about DCCCHS, and his plans for the future.

The Governing Council Members welcomed Jeus Busani to the DCCCHS Family and encouraged him to continue his excellent work and to reach his goals.

Noel Nuñez, Director, introduced Lynda Call, Teacher, to the Governing Council Members for the Staff Spotlight.

Lynda Call, the Teacher, introduced herself to the Governing Council Members and provided an overview of Achieve 3000, a supplemental online literacy program.

- Achieve 3000 is designed for students from elementary through high school. It delivers leveled, non-fiction content tailored to each student's ability level.
- The program focuses on various literacy skills, including:
 - Phonemic awareness
 - Phonics
 - Fluency
 - Reading comprehension
 - Vocabulary
 - Writing
- While the program is used with the entire class, assignments are differentiated to meet each student's specific reading level. *(Please see the attached Achieve 3000 Report provided by Lynda Call .)*

The Governing Council Members thanked Mrs. Call for the Achieve3000 Report and her passion and commitment to DCCCHS.

IV. Committee Reports - Audit, Finance, School Planning/Academic, Equity Council

- Audit Committee: The Audit Committee will meet on November 13, 2024, for the Audit Exit Meeting with Deming Public Schools & Jaramillo Accounting Group.
- Finance Committee: The Finance Committee and Equity Council did not meet. There is no update at this time.
- School Planning/Academic: The School Planning/Academic Committee did not meet. Noel Nuñez, Director, informed the Governing Council Members about the following events:
 - Field Trip to White Sands & NM Space Museum on 11/11/2024
 - Thanksgiving Luncheon for Students and Staff on 11/21/2024
- Equity Council: The Equity Council did not meet. There is no update at this time.
- Council Development: Noel Nunez, Director, informed the Governing Council Members about the upcoming Professional Development Conference:
 - Public Charter Schools Annual Conference/December 11-13, 2024/Hyatt Tamaya Resort

V. Discussion/Action Items

- A. Community Schools Food Distribution Report: *(Please see the attached Food Distribution Update from Mrs. Martinez-Lopez.)*

- B. *Approval of Lease Renewal – HELP NM: Crystal Peña, Member, requested that the Lease Agreement Renewal with HELP NM be tabled until the December Meeting to allow more time for review.

Motion was made by Kerena Vazquez Levario, Member, to TABLE the Lease Agreement Renewal with HELP NM until the December Meeting, seconded by, Barbara Reedy, Secretary/Treasurer. Crystal Peña Abstained. MOTION CARRIED 4-0.

- C. *Approval of Budget Adjustment Request – Family Engagement included in Title I (24101): Chris Masters, Business Manager, presented the Budget Adjustment Request for Family Engagement included in Title I (24101) for \$2,450.00. *(Please see the attached Budget Adjustment Request for Family Engagement.)*

Motion was made by Barbara Reedy, Secretary/Treasurer, to APPROVE the Budget Adjustment Request for Family Engagement included in Title I (24101) for \$2,450.00 as presented; seconded by Britney Valdez, Vice-President. MOTION CARRIED 5-0.

- D. Governing Council Retreat: The Governing Council Members will hold their Annual Retreat on January 10-11, 2025, at Hotel Encanto de Las Cruces in Las Cruces, NM.

VI. Director's Report:

Noel Nuñez presented the Director's Report and asked the Governing Council Members if they had any questions. *(Please see the attached Director's Report.)*

VII. Time and Content for the next Governing Council Meeting:

Regular Meeting – December 10, 2024, 6:00 P.M.

- Approval of Lease Renewal HELP NM
- Agenda Items for GC Retreat

VIII. Board Meeting Evaluation: The Governing Council Members agreed the meeting covered a lot of valuable information.

IX. Next Scheduled Meeting

Regular Meeting/December 10, 2024/DCCCHS Room #14/6:00 P.M.

X. *Adjournment:

Motion was made by Barbara Reedy, Secretary/Treasurer, to ADJOURN the meeting at 6:49 p.m.; seconded by Britney Valdez, Vice-President. MOTION CARRIED 5-0.